U.S. PURCHASERS' QUESTIONNAIRE

INVESTIGATION TITLE (PRODUCT FROM COUNTRIES)

This questionnaire must be received by the Commission by **DATE**See last page for instructions regarding how to file this questionnaire.

The information called for in this questionnaire is for use by the United States International Trade Commission in connection with its countervailing duty/antidumping investigation(s) concerning #abbrproduct from #ctrysubs (Inv. No. 701/731-TA-xxx (Preliminary/Final)). The information requested in the questionnaire is requested under the authority of the Tariff Act of 1930, title VII. This report is mandatory and failure to reply as directed can result in a subpoena or other order to compel the submission of records or information in your possession (19 U.S.C. § 1333(a)). Further information on this questionnaire can be obtained from ECONOMIST (202-205-xxxx, NAME@usitc.gov).

Name of firm _____

City		State	Zip Code	
Website				
	urchased, or <mark>imported for its</mark> nestic or foreign) at any time		e, #abbrproduct (as defined on p pyear?	next page) from
□ NO (Sign the certification below an	d promptly return only t	his page of the questionnaire to the	e Commission)
YES (Complete all parts of the ques	tionnaire, and return the	e entire questionnaire to the Comm	nission)
		CERTIFICATION		
-		esponse to this ques	tionnaire is complete and con subject to audit and verification	
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PART I.—GENERAL INFORMATION

<u>Background.</u>--This proceeding was instituted in response to a petition filed on <u>DATE</u>, by <u>COMPANY NAME</u>, <u>CITY</u>, <u>STATE</u>. <u>Countervailing/antidumping</u> duties may be assessed on the subject imports as a result of these proceedings if the Commission makes an affirmative determination of injury, threat, or material retardation, and if the U.S. Department of Commerce ("Commerce") makes an affirmative determination of <u>subsidization/dumping</u>. Questionnaires and other information pertinent to this proceeding are available at <u>LINK</u>.

#abbrproduct covered by this proceeding is . . . COMMERCE SCOPE LANGUAGE

#abbrproduct is/are currently imported under statistical reporting numbers XXXX.XXXX of the Harmonized Tariff Schedule of the United States (HTSUS). It/They may also be imported under HTSUS statistical reporting number XXXX.XXXXX. The HTSUS provisions are for convenience and customs purposes; the written description of the scope is dispositive.

<u>Purchaser</u>.--Any firm engaged, either directly or through a parent company or subsidiary, in purchasing #abbrproduct from another firm that produces, imports, or otherwise distributes #abbrproduct.

Reporting of information.--If information is not readily available from your records, provide carefully prepared estimates. If your firm is completing more than one questionnaire (i.e., a producer, importer, and/or purchaser questionnaire), you need not respond to duplicated questions.

<u>Confidentiality</u>.--The commercial and financial data furnished in response to this questionnaire that reveal the individual operations of your firm will be treated as confidential by the Commission to the extent that such data are not otherwise available to the public and will not be disclosed except as may be required by law (see 19 U.S.C. § 1677f). Such confidential information will not be published in a manner that will reveal the individual operations of your firm; however, general characterizations of numerical business proprietary information (such as discussion of trends) will be treated as confidential business information only at the request of the submitter for good cause shown.

<u>Verification</u>.--The information submitted in this questionnaire is subject to audit and verification by the Commission. To facilitate possible verification of data, please keep all files, worksheets, and supporting documents used in the preparation of the questionnaire response. Please also retain a copy of the final document that you submit.

Release of information.--The information provided by your firm in response to this questionnaire, as well as any other business proprietary information submitted by your firm to the Commission in connection with this proceeding, may become subject to, and released under, the administrative protective order provisions of the Tariff Act of 1930 (19 U.S.C. § 1677f) and section 207.7 of the Commission's Rules of Practice and Procedure (19 CFR § 207.7). This means that certain lawyers and other authorized individuals may temporarily be given access to the information for use in connection with this proceeding or other import-injury proceedings conducted by the Commission on the same or similar merchandise; those individuals would be subject to severe penalties if the information were divulged to unauthorized individuals.

I-1.	OMB statisticsPlease report the actual number of hours required and the cost to your firm of
	completing this questionnaire.

Hours	Dollars

The questions in this questionnaire have been reviewed with market participants to ensure that issues of concern are adequately addressed and that data requests are sufficient, meaningful, and as limited as possible. Public reporting burden for this questionnaire is estimated to average 25 hours per response, including the time for reviewing instructions, gathering data, and completing and reviewing the questionnaire.

We welcome comments regarding the accuracy of this burden estimate, suggestions for reducing the burden, and any suggestions for improving this questionnaire. Please attach such comments to your response or send to the Office of Investigations, USITC, 500 E St. SW, Washington, DC 20436.

	one establishment should combine the data for all establishments into a single response.
	by this questionnaire, if different from that listed on the cover page. Firms operating more than
l-2a.	Establishments covered Provide the name and address of your U.S. establishment(s) covered

"Establishment" Each facility of a firm involved in the <u>purchase</u> of #abbrproduct, including
auxiliary facilities operated in conjunction with (whether or not physically separate from) such
facilities.

- I-2b. **Stock symbol information.**-- If your firm or parent firm is publicly traded, please specify the stock exchange and trading symbol: _____.
- I-2c. <u>External counsel.</u>— If your firm or parent firm is represented by external counsel in relation to this proceeding, having filed an entry of appearance, please specify the name of the law firm and the lead attorney(s).

Law firm:	
Lead attorney(s):	

U.S. Purchasers' Questionnaire - #ABBRPRODUCT (Preliminary/Final) Page 4 I-3. Ownership.--Is your firm owned, in whole or in part, by any other firm? No Yes--List the following information, relating to the ultimate parent/owner. **Extent of ownership** (percent) Firm name Country I-4. Related producers/importers/exporters.--Does your firm have any related firms, either domestic or foreign, that produce #abbrproduct, import #abbrproduct into the United States, or export #abbrproduct to the United States? "Related firm" –A firm that your firm solely or jointly owned, managed, or otherwise controlled; a firm that solely or jointly owned, managed, or otherwise controlled your firm; and/or a firm that was solely or jointly owned, managed, or otherwise controlled by a firm that also solely or jointly owned, managed, or otherwise controlled your firm. No Yes--List the following information. Type (i.e., producer, exporter, importer) Affiliation Firm name Country

PART II.--PURCHASES

<u>Contact information</u>.--Please identify the responsible individual and the manner by which Commission staff may contact that individual regarding the confidential information submitted in this questionnaire.

Name	
Title	
Email	
Telephone	

II-1. <u>Purchases and imports.--</u>Report <u>separately</u> your firm's domestic purchases and imports of #abbrproduct.

"Purchase" – Purchase from a U.S. entity such as a U.S. producer, a U.S. importer, or other U.S. firm.

"Import" – Purchase directly from a foreign supplier and your firm is the importer of record.

	2018	2019	2020	January #intmonth
Item		Quantity	(in #units)	
Purchases of #abbrproduct produced in— United States				
#ctrysubA				
#ctrysubB				
#ctrysubC				
All other countries ¹				
Sources unknown ²				
Total purchases	0	0	0	0
Imports of #abbrproduct from— #ctrysubA				
#ctrysubB				
#ctrysubC				
All other countries ¹				
Total imports ³	0	0	0	0

¹ Please identify these countries:

² Please indicate the firm(s) from which you purchased this merchandise:

³ If your firm imported #abbrproduct at any time since January 1, #bopyear, please also complete and return a U.S. importers' questionnaire in this proceeding.

II-2. <u>Changes in purchasing patterns.--</u>Please indicate how the shares of your firm's purchases of #abbrproduct from different sources have changed since January 1, #bopyear.

Source of purchases	Did not purchase	Decreased	Increased	Constant	Fluctuated	Explanation for trend
United States						
#ctrysubA						
#ctrysubB						
#ctrysubC						
All other countries						
Sources unknown						

II-3. Purchasing subject imports rather than domestic product	an domestic products.—	mports rath	z subject	Purchasing	II-3.
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(a)	Since January #bopyear, did your firm import and/or purchase import	s of #abbrproduct
	from #ctrysubs instead of purchasing U.Sproduced #abbrproduct? R	espond for each
	subject country.	

Source	Yes (also respond to parts (b) and (c))	No (If "No" for all countries, skip to next question)
#ctrysubA		
#ctrysubB		
#ctrysubC		

(b) If you responded "Yes" to part (a), was the imported product priced lower than the domestic product?

Source	Yes	No
#ctrysubA		
#ctrysubB		
#ctrysubC		

(c) If you responded "Yes" to part (a), was price a primary reason for importing and/or purchasing subject imports rather than domestic product?

Source	Yes	If Yes, estimate the quantity of imports purchased and/or imported instead of domestic product since January #bopyear (in #units)	No	If No, please indicate the reason your firm imported and/or purchased imports instead of domestic product
#ctrysubA				
#ctrysubB				
#ctrysubC				
If the quantity reported above exceeds the total quantity reported in II-1, please explain.				

II-4. U.S. producers and import competition.—

(a) Since January 1, #bopyear, in connection with a sale or offer to sell #abbrproduct to your firm, did U.S. producers reduce their prices of domestically produced #abbrproduct in order to compete with lower-priced imports of #abbrproduct from the subject countries? Respond for each subject country.

Source	Yes (also respond to question part (b))	No (If "No" for all countries, skip to next question)	Don't know
#ctrysubA			
#ctrysubB			
#ctrysubC			

(b) If your firm responded "yes" to any of the above countries, please provide an estimate of the reduction in U.S. producers' prices and any additional explanations.

Source	Estimated reduction in U.S. prices (percent)	Additional explanation, including such information as timing (e.g., months/years), frequency of price reductions, or other market/competitive factors
#ctrysubA	%	
#ctrysubB	%	
#ctrysubC	%	

II-5.	Country knowledgePlease indicate whether your firm has experience or is otherwise familiar
	with #abbrproduct produced in the following countries.

United States	#ctrysubA	#ctrysubB	#ctrysubC	Other countries	Other countries (specify)

II-6. <u>Supplier identification</u>.--Please list your firm's <u>FIVE</u> largest suppliers for #abbrproduct since January 1, #bopyear, by quantity. Also, provide the share of the quantity of your firm's total purchases of #abbrproduct that each of these suppliers accounted for in #termyear.

No.	Supplier's name	City and state	Share of quantity of #termyear purchases
1			%
2			%
3			%
4			%
5			%

PART III.--MARKET CHARACTERISTICS AND PURCHASING PRACTICES

III-1.	Firm typeWhich of the following best describes your firm as a purchaser of #abbrproduct
	(check all that apply)?

End user (type 1)	End user (type 2)	Distributor	Other	Describe other

If your firm is a distributor of #abbrproduct, please answer questions III-2 and III-3.

III-2.	Competition for salesDoes your firm compete for sales to customers with the manufacturers
	or importers from which your firm purchases #abbrproduct?

No	Yes	If yes, please describe.	

III-3.	<u>Types of customers.</u> What are the major types of consumers to which your firm sells #abbrproduct?

If your firm is an end user of #abbrproduct, please answer questions III-4 and III-5.

III-4. <u>End uses.</u>--List the top 3 products your firm makes using #abbrproduct and estimate the percent of your <u>total production cost</u> that is accounted for by #abbrproduct and by other inputs (such as labor, energy, and other raw materials).

	Share of total cost in e		• • • • •	ır	Total (should
Product(s) your firm produces	#abbrproduct		Other inputs		sum to 100.0% across)
	%	+	%	=	0.0 %
	%	+	%	Ш	0.0 %
	%	+	%	II	0.0 %

III-5.	Demand	for	end-use	products

(a)	Has the demand for your firm's final products incorporating #abbrproduct changed
	since January 1, #bopyear?

Increased	No change	Decreased	Fluctuated

(b) Has this had any effect on your firm's demand for #abbrproduct?

No	Yes	Explain

		1	No	YesPle	ease fill out	the tab	ole.		
				End use in which this				_	ne price of this substitute ice for #abbrproduct?
		Substitute		substitute		No	Yes		Explanation
1.									
2.	-								
3.									
III-	-7.	States (if kno	own) for #ale the princip	bbrproduct pal factors th	has change hat have af	ed since fected t	Janu these	ary 1, #bopye changes in d	utside of the United ear. Explain any trends emand.
	-7.	States (if kno and describe	own) for #al	bbrproduct pal factors the	has change hat have af No	ed since	Janu these ate	iary 1, #bopye	ear. Explain any trends emand.
	Mar	States (if kno and describe	own) for #ale the princip	bbrproduct pal factors th	has change hat have af	ed since fected t	Janu these ate	e changes in d	ear. Explain any trends
I thin th	Mar he U	States (if kno and describe	own) for #ale the princip	bbrproduct pal factors the	has change hat have af No	ed since fected t	Janu these ate	e changes in d	ear. Explain any trends emand.
I thin th	Mar he U	States (if known and described with the states of the stat	Overall increase	Fluctuate up Do you or y	No change	Fluctu dow	Januthese ate	Overall decrease	ear. Explain any trends emand. Explanation and fa
thin th	Mar he U	States (if known and described states) Ket Inited States Joint States Country prein a specific states	Overall increase	Fluctuate up Do you or you out out out the second	No change Change Change Change Change Change Change Cour custom yer other possible courses the course of the cours	Fluctu dow	ate n	Overall decrease	ear. Explain any trends emand. Explanation and fa eabbrproduct produced supply?

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III-9.	Importance of purchasing domestic productPlease fill out the table below, estimating the
	share of your firm's total #termyear purchases of #abbrproduct that required #abbrproduct
	produced in the United States.

	Estimated share of your firm's total #termyear purchases of #abbrproduct
Purchases that did not require domestic product	%
Purchases that were required by law or regulation to be domestic product (e.g., government purchases under "Buy American" provisions)	%
Purchases that were not required by law or regulation, but were required by your customers to be domestic product	%
Purchases that were required to be domestic product for other reasons (explain:)	%
Total (should sum to 100.0%)	0.0 %

III-10. <u>Business cycles.</u>—Is the #abbrproduct market subject to business cycles, either during the year or across years? If yes, describe.

No	Yes	If yes, please describe, including any changes since January 1, #bopyear.

III-11. <u>Conditions of competition.</u>--Is the #abbrproduct market subject to conditions of competition distinctive to #abbrproduct other than the business cycles described in the previous question? If yes, describe.

No	Yes	If yes, please describe, including any changes since January 1, #bopyear.

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III-12.	Decisions based on producer and country-of-origin How often does your firm, and if known,
	your customers, make purchasing decisions involving #abbrproduct based on its producer or
	country of origin?

Item	Always	Usually	Sometimes	Never	If at least sometimes, explain noting the producers and/or countries.	
	,	D	ecision based o	n produ	cer	
Your firm						
Your customers						
Decision based on country of origin						
Your firm						
Your customers						

III-13. Availability of supply.--Has the availability of #abbrproduct in the U.S. market changed since January 1, #bopyear?

Availability in the U.S. market	No	Yes	Please explain, noting the countries and reasons for the changes.
U.Sproduced product			
Subject imports			
Nonsubject imports			

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III-14.	Supply	<u>constrai</u>	nts.—					
	(a)	betwee customor renev	n Januar ers on al w existir	ry 1, #bopyear a llocation or "co	and {date the ntrolled orde elivering less	e petition wa er entry," dec than the qu	s filed} (e	m with #abbrproduct xamples include placing accept new customers omised, being unable to
		No		f yes, please de constraint.	escribe, inclu	ding the rea	son, timi	ng, and duration of the
	(b)	Has any	firm ex	perienced any s	supply constr	aints since tl	he petitio	n was filed on DATE?
		No		f yes, please de constraint.	escribe, inclu	ding the rea	son, timi	ng, and duration of the
III-15.		vailability of specific product typesAre certain grades/types/sizes of #abbrproduct only vailable from certain country sources?					#abbrproduct only	
	No	Yes		s, please identi from those cou		ies and the ${\mathfrak g}$	grades/ty	pes/sizes available
III-16.	Purchas	urchasing frequency						
	(a)	How fre	quently	does your firm	make purch	ases of #abb	rproduct	(check one)?
		Daily	Weekl	y Monthly	Quarterly	Annually	Other	If other, specify
	(b)	Has this	purcha	sing frequency	changed sinc	e January 1,	#bopyea	r?
		No	Yes	If yes, please	describe.			
			1					

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III-17. Raw material prices. –	III-17.	Raw	material	prices
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(a)	Is your firm familiar with the prices for raw materials used in the production of
	#abbrproduct?

No	Yes – please answer (b)

(b) Has information on raw material prices affected your firm's negotiations or contracts to purchase #abbrproduct since January 1, #bopyear?

N	o	Yes	Explain

- III-18. Number of suppliers contacted.--How many suppliers of #abbrproduct does your firm generally contact before making a purchase? Between _____ and _____ firms
- III-19. **Supplier negotiations.**--Do your firm's purchases of #abbrproduct usually involve negotiations between your firm and suppliers of #abbrproduct?

No	If yes, explain the factors your firm generally negotiates and note whether your firm quotes competing prices during negotiations.

				Business Proprietary	
U.S. Pu	ırchasers'	Question	naire - #Al	BBRPRODUCT (Preliminary/Final)	Page 17
III-20.	Change i	n supplie	<u>rs</u> Has yo	our firm changed suppliers since January 1, #bopyear?	
	No	Yes		ease list the supplier(s), whether the firm was added or dro easons for the change.	pped,
III-21.	-	-	-	are of any new suppliers, either foreign or domestic, that hand	ave
	No	Yes	If yes, ple	ease identify the firms.	
 III-22. Supplier certificationDo you require your suppliers to be or to become certified or quasell #abbrproduct to your firm? If yes, provide the following information. The number of days required to qualify a new supplier. A general description of the certification or qualification process. Also, a brief description of the factors that you consider when qualifying a new supplier (e.g., of product, reliability of supplier, etc.). 					
	No	Yes	Number of days	Certification/qualification process and factors considered	I
III-23.	their atte	-	certify or o	uary 1, #bopyear, have any domestic or foreign producers f qualify their #abbrproduct with your firm or have any produ	
	No	Yes	located,	ease identify these producers, the countries where they are and the reasons why they failed or lost the ion/qualification.	е

3.					
Please list any other factors that a	re very important in	your purchase de	cisions:		
<u>Purchasing factors.</u> —Please rate the importance of the following factors in your firm's purchasing decisions for #abbrproduct.					
Factor	Very important	Somewhat important	Not important		
Availability					
Delivery terms					
Delivery time					
Discounts offered					
Minimum quantity requirements					
Packaging					
Payment terms					
Price					
Product consistency					
Product range					
Quality meets industry standards					
Quality exceeds industry standards	5 <u></u>				
Reliability of supply					
Technical support/service					
real support, service					

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III-27.	Minimum qualityHow often does #abbrproduct from the following countries meet minimum
	quality specifications for your uses or your customers' uses?

Source	Always	Usually	Sometimes	Rarely or never	Don't know
United States					
#ctrysubA					
#ctrysubB					
#ctrysubC					
Other:					

III-28. <u>Frequency of decisions based on price</u>.--How often does your firm purchase the #abbrproduct that is offered at the lowest price?

Always	Usually	Sometimes	Never

III-29. <u>Price leaders.</u>--A price leader is defined as (1) one or more firms that initiate a price change, either upward or downward, that is followed by other firms, or (2) one or more firms that have a significant impact on prices. A price leader is not necessarily the lowest-priced supplier.

Please list the names of any firms you have considered price leaders in the #abbrproduct market since January 1, #bopyear.

Firm(s)	Describe how the firm(s) exhibited price leadership

III-30. Role of section 301 tariffs.-- Did the tariffs on Chinese-origin products under section 301, or changes in these tariffs, have an impact on the #abbrproduct market in the United States, including any effects on #abbrproduct cost, price, supply, and/or demand, since January 1, #bopyear?

Yes	No	Don't know

If yes, please describe the impact on cost, price, supply, and/or demand, and include the timing of such impacts.

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Role of section 232 me	easures.—Did the measures (e.g. ta	riffs quotas etc.) on imported				
	ets under section 232, or changes in					
coverage, or nature of the measures), have an impact on the #abbrproduct market in the l						
States, including any effects on #abbrproduct cost, price, supply, and/or demand, since Jar						
1, #bopyear?						
	No	Don't know				
YAS		DOIL CKIIOW				
Yes		+				
Yes						

PART IV.—PRODUCT COMPARISONS

IV-1. <u>Interchangeability.</u>—How often is #abbrproduct produced in the United States and in other countries interchangeable (i.e., can they physically be used in the same applications)?

Please indicate A, F, S, N, or 0 in the table below:

- A = the products from a specified country-pair are *always* interchangeable
- F = the products are *frequently* interchangeable
- S = the products are *sometimes* interchangeable
- N = the products are *never* interchangeable
- 0 = *no familiarity* with products from a specified country-pair

Country-pair	#ctrysubA	#ctrysubB	#ctrysubC	Other countries
United States				
#ctrysubA				
#ctrysubB				
#ctrysubC				

For any country-pair producing #abbrproduct which is *sometimes* or *never* interchangeable, please identify the country-pair and explain the factors that limit or preclude the interchangeable use of #abbrproduct produced in the countries:

IV-2. **Factors other than price.**—How often are differences other than price (e.g., quality, availability, transportation network, product range, technical support, *etc.*) between #abbrproduct produced in the United States and in other countries a significant factor in your firm's purchases of the products?

Please indicate A, F, S, N, or 0 in the table below:

A = such differences are *always* significant

F = such differences are *frequently* significant

S = such differences are *sometimes* significant

N = such differences are *never* significant

0 = *no familiarity* with products from a specified country-pair

Country-pair	#ctrysubA	#ctrysubB	#ctrysubC	Other countries
United States				
#ctrysubA				
#ctrysubB				
#ctrysubC				

For any country-pair for which factors other than price are *always* or *frequently* a significant factor in your firm's purchases of #abbrproduct, identify the country-pair and the relevant factors other than price and report the advantages or disadvantages imparted by such factors:

IV-3. <u>Factor country comparisons.</u>--For the factors listed below, please rate how #abbrproduct produced in each country you identified in your response with which you are familiar, as reported in question II-5, compares with #abbrproduct produced in each of the other countries with which you are familiar. <u>Duplicate (copy and paste) this table to account for a reasonable number of country comparisons given the number of countries subject to the proceeding and delete this note.</u>

If you are unfamiliar with the product from a particular country, please leave the boxes for those country comparisons blank.

	Product from United States compared to product from #ctrysubA			Product from United States compared to product from #ctrysubB			# cor pro	oduct fr ctrysub mpared oduct fr ctrysub	<u>A</u> to om	
Factor	Superior	Comparable	Inferior		Superior	Comparable	Inferior	Superior	Comparable	Inferior
Availability										
Delivery terms										
Delivery time										
Discounts offered										
Minimum quantity requirements										
Packaging										
Payment terms										
Price ¹										
Product consistency										
Product range										
Quality meets industry standards										
Quality exceeds industry standards										
Reliability of supply										
Technical support/service										
U.S. transportation costs ¹										
¹ A rating of "superior" on price and U.S. transportation costs indicates that the first country generally has lower										

prices/U.S. transportation costs than the second country.

IV-3. **Continued.**

If you are unfamiliar with the product from a particular country, please leave the boxes for those country comparisons blank.

	Product from United States compared to product from Nonsubject countries			Product from <u>United States</u> compared to product from <u>Nonsubject</u> <u>countries</u>			Product from #ctrysubA compared to product from Nonsubject countries			
Factor	Superior	Comparable	Inferior		Superior	Comparable	Inferior	Superior	Comparable	Inferior
Availability										
Delivery terms										
Delivery time										
Discounts offered										
Minimum quantity requirements										
Packaging										
Payment terms										
Price ¹										
Product consistency										
Product range										
Quality meets industry standards										
Quality exceeds industry standards										
Reliability of supply										
Technical support/service										
U.S. transportation costs ¹										

¹ A rating of 'superior" on price and U.S. transportation costs indicates that the first country generally has lower prices/U.S. transportation costs than the second country.

PART V.—	-ADDITIONAL	INFORMATIO	۷
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V-1.	Other explanationsIf your firm would like to further explain a response to any question for
	which a narrative response box was not provided, please note the question number and the
	explanation in the space provided below.

HOW TO FILE YOUR QUESTIONNAIRE RESPONSE

This questionnaire is available as a "fillable" form in MS Word format on the Commission's website at: LINK

Please do not attempt to modify the format or permissions of the questionnaire document. Please submit the completed questionnaire using one of the methods noted below. If your firm is unable to complete the MS Word questionnaire or cannot use one of the electronic methods of submission, please contact the Commission for further instructions.

• <u>Upload via Secure Drop Box</u>.—Upload the MS Word questionnaire along with a scanned copy of the signed certification page (page 1) through the Commission's secure upload facility:

Web address: https://dropbox.usitc.gov/oinv/ Pin: XXXX

• E-mail.—E-mail the MS Word questionnaire to NAME@usitc.gov; include a scanned copy of the signed certification page (page 1). Submitters are strongly encouraged to encrypt nonpublic documents that are electronically transmitted to the Commission to protect your sensitive information from unauthorized disclosure. The USITC secure drop-box system and the Electronic Document Information System (EDIS) use Federal Information Processing Standards (FIPS) 140-2 cryptographic algorithms to encrypt data in transit. Submitting your nonpublic documents by a means that does not use these encryption algorithms (such as by email) may subject your firm's nonpublic information to unauthorized disclosure during transmission. If you choose a non-encrypted method of electronic transmission, the Commission warns you that the risk of such possible unauthorized disclosure is assumed by you and not by the Commission.

If your firm does not purchase this product, please fill out page 1, print, sign, and submit a scanned copy to the Commission.

<u>Parties to this proceeding</u>.—If your firm is a party to this proceeding, it is required to serve a copy of the completed questionnaire on parties to the proceeding that are subject to administrative protective order (see 19 CFR § 207.7). A list of such parties may be obtained from the Commission's Secretary (202-205-1802). A certificate of service must accompany the completed questionnaire your firm submits (see 19 CFR § 207.7).